



CONTINUING OUR JOURNEY  
NIB Trust Fund

**APPLICATION FORM FOR EDUCATION PROGRAMS**

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**FOR INDIVIDUALS**

**Deadline: June 24, 2016 5:00pm EST**

**Applications must be received by our office on or before deadline above.  
Applications postmarked by June 24, 2016 will be accepted.**

## **Introduction**

The National Indian Brotherhood Trust Fund was established and registered as a charity in 1975 to provide First Nation individuals and communities with financial grants to improve the quality of life and social conditions of First Nations people. Over the years, the National Indian Brotherhood Trust Fund granted thousands of dollars to individuals in need to enable them to continue their education. The Trust Fund has also provided funding to organizations to conduct research and propose viable alternatives to government policy and legislation that would improve the lives and wellbeing of First Nation communities and families.

Additions to the Trust Fund's mandate were made in 2009 for the purposes of addressing the needs of the Trust as it related to the anticipated receipt of substantial funds from two sources. The first source was pursuant to the terms of the Indian Residential Schools Settlement Agreement and the second was from outside corporate donors.

The Indian Residential Schools Settlement Agreement began on September 19, 2007 and, as part of the IRSSA, Canada had set aside \$1.9 billion for the Common Experience Payments and Personal Credits to eligible former residents of Indian Residential School. Pursuant to the terms of the Settlement Agreement, the funds set aside by Canada would wind-up after the payments of all Common Experience Payments and Personal Credits. Any excess funds remaining were to be distributed to the National Indian Brotherhood Trust Fund and the Inuvialuit Education Foundation for educational programs.

The funds in the possession of the National Indian Brotherhood Trust Fund are not tied in any way to previous compensation packages, including Common Experience Payments, Independent Assessment Payments and Personal Education Credits. Rather, the funds may only be used for education programs in the manner approved by Court Order.

## **Education Programs**

The NIB Trust Fund will provide funds to address the intergenerational impacts of IRS by advancing educational opportunities, and improve the conditions for success through development of comprehensive supports for educational programs.

Education programs means the advancement of an individual's education and personal development provided by, but not limited to, universities, colleges, trade or training schools, or which relate to literacy or trades, as well as programs which relate to the preservation, reclamation, development or understanding of First Nations or Métis history, cultures or languages.

Education programs can be provided by education institutions, cultural centres, organizations, communities and individuals/groups, whether short or long-term, informal or formal, or certified or non-certified. The program must address the intergenerational impacts from Indian Residential Schools, promote reconciliation, and improve the conditions for educational and/or cultural success for First Nations and Métis.

Payments from the NIB Trust Fund for Educational Programs in the context of the Terms and Conditions include, but are not limited to:

- Scholarships, bursaries, or financial assistance for costs associated with attending post-secondary institutions;
- Financial assistance to individuals to access opportunities in arts, science, or athletics;
- Funding to applicants that will assist First Nations and Métis with job skills training;
- Support for research of First Nations and Métis culture, history, and language to inform curriculum development and educate the public; and/or
- Support to foster personal development by providing access to programs that address harms resulting from IRS, including access to counselling, family development and health promotion

All scholarships, bursaries and awards will be awarded through a competitive application process.

## **Eligibility to Apply**

Under the Terms and Conditions, the NIB Trust Fund must ensure that the funds are made accessible to all First Nation and Métis people. To this end, eligible applicants include:

- a. Individuals who received a Common Experience Payments under the IRSSA; and/or
- b. First Nation and/or Métis individuals;

## **Eligible Activities**

Can include, but not limited to:

- Universities, colleges, cegep;
- Trade or training schools;
- Technical training for career advancement;
- Programs which promote the preservation, reclamation, development or understanding of First Nations or Métis history, cultures or languages;
- Cultural education-traditional, ceremony knowledge building;
- Strengthen education and employment training; and/or
- Foster community and personal development, including access to counselling and other programs to heal communities from harms caused by the Indian Residential Schools.

## **Eligible Expenses for Educational Programs**

Funds can be disbursed through scholarships, bursaries, and awards and can be used for a variety of educational expenses such as:

- With respect to traditional education programs, Elder fees, guide fees, equipment, supplies, travel, fuel and other similar incidental costs;
- Tuition and associated fees;
- Transportation;
- Accommodations;
- Meals; and
- Other living expenses incidental to the participation in educational programs.

## **Taxation**

Pursuant to subsection 200(2) of the Income Tax Regulations, every payer of a research grant, scholarship, fellowship, bursary or prize (other than a prescribed prize) is required to report the amount on a T4A Slip, Statement of Pension, Retirement, Annuity and Other Income

## **1. Scholarship, bursary, or tuition for education**

All successful applicants who receive a scholarship, bursary, or tuition for education will receive a T4A slip from the NIB Trust.

For all provinces and territories except Quebec, scholarship, bursary and award income is fully exempt from tax when the income is received in connection with a program for which the student will get an education amount tax credit and for which he is enrolled full-time[i]. The income is not reported on the tax return.

For part-time students who can claim the part-time education amount, the amount of the scholarship, bursary, or tuition that will be exempted will be to cover tuition fees and costs of program-related materials. The Canada Revenue Agency provides a calculator to determine what amount is not exempted and that will need to be reported on line 130 of your personal tax return.[ii].

If you are not eligible to claim the education amount, then only the first \$500 of awards is tax free. Amounts received in excess of \$500 are reported on line 130 of your personal tax return.

For Quebec students, the amount received will need to be included in the income, but a deduction for the full amount is allowed. The scholarship, bursary or other financial assistance amount from box O of the RL-1 slip will be reported on Line 154 of the Quebec personal income tax return. It will also be reported on line 295, which deducts the amount from the taxable income[iii].

## **2. Awards**

All successful applicants who receive an award will receive a T4A slip from the NIB Trust. Since these amounts are not dedicated for education, recipients will be required to include this income on line 130 (Other income) on their personal tax return. For Québec recipients the amount will be included on line 154 (Other income) of the Québec personal income tax return.

The amount will be fully taxable, but no tax will be deducted at source when the award is distributed. The recipients will be required to pay tax when filing their personal income tax return

## Disbursement of Funds

### 1. Scholarship (Post-Secondary)

Scholarships are money awards you get for your academic performance (high grades) or other achievements to further your education. You do not need to give the money back.

### 2. Bursary (Training/Certification)

Bursaries are money awards you get based on your financial needs. You do not need to give the money back.

### 3. Award (Cultural/ Traditional/ Language Knowledge building)

Awards are set dollar amounts for individuals who may have overcome significant barriers in their lives, which hindered their educational opportunities who are now pursuing education on a full or part-time basis.

For more information, please refer to: [www.nibtrust.ca](http://www.nibtrust.ca)

## Application Checklist

- Application** – completed application.
- Confirmation of Indigenous Heritage**  
Applicants must provide copy of their own valid status, non-status or metis card.
  - First Nation must provide copy of their valid status card
  - Metis Status: Applicants must submit a copy of metis nation membership or organization affiliations. Recognized organization include: the Metis Nation of Ontario, Metis Nation of Saskatchewan, Metis Nation of Alberta, Metis Nation of British Columbia, Manitoba Metis Federation, and Women of the Metis Nation.
- Letter / Confirmation of Enrollment in Post-Secondary / Training** i.e. acceptance letter from institution, tuition statement, if applicable.
- Letter of Confirmation from Elder / Cultural Support** – Letters written by elder or cultural support instructor, if applicable.

I \_\_\_\_\_ (Print name), hereby certify that I am fully aware that only complete applications will be evaluated and forwarded to the trustees for consideration and trust that this application is complete and all documents are attached.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please make a photocopy of all documents submitted for your records.

**All Applications must be typed**

**Late Applications will not be accepted**

**Only completed applications will be evaluated and forwarded to the trustees for consideration**

**Proposal must use the proposal template**

Please send your NIB Trust Fund Education Program Application Form to the following:

**National Indian Brotherhood Trust Fund**  
167 International Road, Unit 5  
Akwasasne, ON K6H 5R7

Toll-free: 1-888-268-0520

Fax: 613-686-6757

Email: [info@nibtrust.ca](mailto:info@nibtrust.ca)

**DEADLINE: June 24, 2016 5:00pm EST**  
**Late Applications will not be accepted**

**PART A: Information about You and Your Program**

1. Applicants Name (Given Name, Surname):

2. Permanent Address (Box No., Apt. No., Street No., etc; City/Town; Postal Code):

3. Mailing Address (if different):

4. Business Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

5. What is your marital status?

Married     Single     Common Law

Number of Dependents and Ages: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Are you?     Female     Male

7. Date of Birth ( yyyy/mm/dd) (19XX/01/31): \_\_\_\_\_

Social Insurance Number (Applicant) (XXX-XXX-XXX): \_\_\_\_\_



- 8. Are you applying for a:**     Scholarship (Post-Secondary)     Bursary (Training / Certification)  
     Award (Cultural / Traditional / Language Knowledge building)

**Note:**    *Scholarship – fill out Part A, B, C and D*  
                  *Bursary – fill out Part A, B, C and D*  
                  *Award – fill out Part A, B, E and F*

- 9. Are you**  
 First Nations     Métis

Please provide your band number/band affiliation/ or metis organization membership, community name and province that is located in.

\_\_\_\_\_ *Band Affiliation / Band Number / Metis organization*

\_\_\_\_\_ *Province*

*Please provide confirmation of your Indigenous Heritage. Please see the application checklist at the beginning of the application form for more details.*

- 10. Are you a residential school survivor?**     Yes     No (if yes which school) \_\_\_\_\_  
**Or intergenerational survivor?**     Yes     No (if yes which family member) \_\_\_\_\_

- 11. How long will your program last? (start and end dates - month and year)** \_\_\_\_\_

- 12. Amount of funding requested: \$** \_\_\_\_\_

You are requesting:     First-time Funding     Renewal Funding

- 13. Personal Statement- Please write a paragraph(s) to explain how these funds will help you achieve your education or cultural/ traditional/ language goals.**

14. Please provide details of how your area of study will help your community, First Nations and/or Metis.

**PART B: Educational History (Scholarship or Bursary or Award)**

Name of Institution	Location	Highest Grade Completed	Year of
High School			
Post-Secondary			

**Additional Courses**

Name of Institution	Name of Course	Attendance Dates

**PART C: Educational Plans/ Goals (Scholarship or Bursary)**

1. Name of Education Institution / School where you will be attending or currently are attending:
2. Level of Study
3. Name of Program of study:
4. Current year of study: _____ Total Length of Program, in years: _____
Expected Date of completion and / or graduation: _____

**PART D: Personal Budget While Attending School (Scholarship or Bursary)**

1. While at school/training, I will live:

On own

With parents/family

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2. Have you applied for a student loan?      \_\_\_ Yes      \_\_\_ No

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3. Do you have band funding?      \_\_\_ Yes      \_\_\_ No      \_\_\_ N/A

Monthly Expenses	Amount	Monthly Income	Amount
Housing	\$	Part-Time Earnings (net)	\$
Food/Personal Care	\$	Contributions from Parents	\$
Utilities/ Phone	\$	Spousal Earnings (net)	\$
Clothing	\$	Child Support / Alimony	\$
Child Care / Baby-sitting	\$	Grants/Scholarships	\$
Transportation	\$	Other Government Funding (specify)	\$
Entertainment	\$	Other (specify)	\$
Other (specify)	\$		\$
<b>Total Monthly Expenses</b>	<b>\$</b>	<b>Total Monthly Income/Resources</b>	<b>\$</b>

Multiply your Total Monthly Expenses	\$	_____	Total monthly expenses
By the number of months you will be in school	x	_____	Number of months in school
Total Living Expenses for One School Year:	=	_____	Your total living expenses for one school year
Tuition and fees	+\$	_____	A year
Books/Supplies/Computer	+\$	_____	A year
Your Total Expenses for One School Year	= \$	_____	A year

**PART E: Award (Cultural / Traditional / Language Knowledge Building)**

1. Please describe the Cultural/Traditional/Language or Knowledge Building you would like to engage in?

2. Please provide contact information of expert/elder providing knowledge building you will learn from (Name, phone, address): *Please Provide Letter of confirmation from expert or Elder.*

3. What skills/knowledge do you hope to gain?

4. How long will your cultural/traditional/language knowledge building last? (start date and end date)

**PART F : Budget while Attending Cultural / Traditional / Language Knowledge Building (Award)**

1. While in cultural/ traditional/ language knowledge building, I will live at (address):

on own

With parents/family

2. Will you require monthly expenses?      \_\_\_\_ Yes                      \_\_\_\_ No

**If Yes, please fill monthly expense budget here and continue with the budget below:**

Monthly Expenses	Amount	Monthly Income	Amount
Housing	\$ _____	Part-Time Earnings (net)	\$ _____
Food/Personal Care	\$ _____	Contributions from Parents	\$ _____
Utilities/ Phone	\$ _____	Spousal Earnings (net)	\$ _____
Clothing	\$ _____	Child Support / Alimony	\$ _____
Child Care / Baby-sitting	\$ _____	Grants/Scholarships	\$ _____
Transportation	\$ _____	Other Government Funding (specify)	\$ _____
Entertainment	\$ _____	Other (specify)	\$ _____
Other (specify)	\$ _____		\$ _____
Total Monthly Expenses	\$ _____	Total Monthly Income/Resources	\$ _____

**If No, place = \$0 in \*Total Monthly Living Expense for knowledge Building and complete budget below:**

<b>Multiply your Total Monthly Expense</b>	\$ _____	Total monthly expenses
<b>By the number of months you will be in Knowledge building</b>	X _____	
<b>* Total Monthly Living Expenses for Knowledge Building</b>	\$ _____	Your total living expenses
<b>Elder fees</b>	\$ _____	for duration
<b>Guide fees</b>	\$ _____	for duration
<b>Supplies</b>	\$ _____	for duration
<b>Equipment</b>	\$ _____	for duration
<b>Travel</b>	\$ _____	for duration
<b>Fuel</b>	\$ _____	for duration
<b>Other ( Please Specify)</b>	\$ _____	for duration
<b>Total Expenses for Knowledge Building</b>	\$ _____	For duration

## PART H: Program Budget – Explanation of Headings

**Accommodation/Housing:** This refers to the costs associated with living expenses.

**Books:** This refers to the cost of text books and other reading materials required for the education program.

**Computer Equipment:** This includes costs for computer equipment, hardware and software.

**Elder fees:** This is for traditional education programs and would be a gift of money to thank Elders.

**Equipment:** This is for traditional education programs and can include items such as medicines, hunting, fishing, trapping and gear and equipment.

**Fuel:** This is for traditional education programs and is to cover fuel costs for vehicles and off-road vehicles (boat, four wheeler, snow mobiles, etc.) to travel to remote locations.

**Guide fees:** This is for traditional education programs and is used to cover guide's costs while out on the land.

**Meals:** This is to cover the costs of meals while attending the education program.

**Other:** Please list all other expenditures such as childcare costs, insurance, advertising, etc., that relate to the education program.

**Program Supplies:** This is for supplies needed for the education program and can include items such as traditional medicines, hides and craft supplies, weather specific clothing, etc.

**Supplies:** This is for traditional education programs and can include items such as food/cooking supplies; camp tools and equipment; camp structures and materials; camp supplies

**Traditional Education Expenses:** Education programming can include traditional knowledge transmission and courses taught by Elders such as culture camps, healing retreats, and on-the-land activities including: spiritual and ceremonial practices, roles, rites of passage; hunting, fishing, trapping, tanning, canoeing, camping; harvesting and preparing traditional foods and medicines; artistic and cultural expression– beadwork, sewing, carving, painting, dancing, drumming, storytelling, hand games, etc.

**Transportation:** This applies to travel within the community.

**Travel:** This is for traditional education programs and applies to travel outside of the community, e.g., to bring in professional services, to attend an on-the-land workshop, etc. Please list the destinations and the number of trips planned.